

Instructions to assist in completion of The Quilt Association membership subscription Standing Order.

Address to **your** bank at the top line.

1. Account details

Fill in the **name of your** account and the account number then the location of the bank branch that holds your account and the sort code for that branch (normally to be found in the top right hand corner of your cheque book).

2. Payee details

This has been pre-filled with The Quilt Association details, only the "Payment reference" is left for you to complete with your **name and initials**.

3. About the payment

The frequency of the payment is pre-filled at "Yearly".

The date of the first payment should be completed in the form DDMMYY (eg 20MAY12).

The amount should be at least 15.00 which is the newly agreed membership rate. If you wish to make an additional donation please add that to the subscription.

No other dates or amounts need to be filled in this section.

4. Confirmation

Please now sign and date the form and mail to your bank.

A confirmation, by email to quilts@quilt.org.uk, that you have taken this action would be greatly appreciated.